

# Computer/Network/Internet Use Policy

Student's Name \_\_\_\_\_

Policy Number: 2050

Adopted: November 8, 2004

Revised: January 4, 2007, March 23, 2009, January 31, 2011

## PARENT/STUDENT AGREEMENT -- INTERNET ACCESS, INTERNET SAFETY, AND USE OF TECHNOLOGY RESOURCES

### PARENT/GUARDIAN SECTION

As the parent or guardian of this student, I understand that use of the school's computers, networks, and the Internet are designed for education purposes. However, I also recognize it is impossible for Oklahoma Christian Academy to restrict access to all controversial materials. I have read and understand the *Acceptable Uses* and *Prohibited Uses*.

I hereby release Oklahoma Christian Academy, its personnel, and any institutions with which it is affiliated, from any and all claims and damages of any nature arising from my child's use of, or inability to use, the Internet, including, but not limited to claims that may arise from the unauthorized use of the system to purchase products or services.

I will instruct my child regarding the *Acceptable Uses* and *Prohibited Uses* set forth in this policy. I will emphasize to my child the importance of following these rules.

### CHECK THE APPROPRIATE BOXES BELOW

- Yes, I give OKLAHOMA CHRISTIAN ACADEMY permission to use my student's—First Name, Photograph, Published project for reproduction on the OCA Web Site and/or printed material, i.e. newspaper, magazine, etc.
- No, I do not give permission.
- YES, I agree that my child may have access to the school's computer system and that he/she will abide by the guidelines of this policy.
- NO, I do not give permission for my child to have personal access to the school's computer system.

**I understand and agree that my child's picture will be included in the yearbook, class pictures, team pictures DVD's and/or picture CD's of theater productions they are in unless otherwise noted on the following line. Furthermore, I understand and agree not to hold the school liable for any picture taken by another student and loaded to Facebook, You Tube, etc.**

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Name (Please print) \_\_\_\_\_

This permission will remain in effect each year until a parent/guardian withdraws approval.

### STUDENT SECTION (6<sup>th</sup>-12<sup>th</sup>)

Student Name (Please Print) \_\_\_\_\_ Grade Level \_\_\_\_\_

As a student at Oklahoma Christian Academy, I agree to follow the rules contained in school policy and regulations regarding Internet use and use of the school's computers and networks. I have read and understand the *Acceptable Uses* and *Prohibited Uses*. I understand that if I violate the indicated acceptable uses, my access privileges may be suspended, and that school disciplinary and/or appropriate legal action may be taken.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

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### **ACCEPTABLE USEAGE POLICY**

Staff, teachers, and students of Oklahoma Christian Academy are responsible for respecting and adhering to local, state, federal, and international laws governing use of information and the available technologies.

#### **Acceptable Uses:**

The following are acceptable uses of the school's computers, networks and the Internet for educational purposes at Oklahoma Christian Academy.

- Administrative tasks
- Academic research
- Activities resulting from specific tasks and assignments which support learning and teaching
- Activities which promote OCA's mission and goals.

#### **Prohibited Uses:**

The following activities using the school's computers, networks, and the Internet are prohibited by Oklahoma Christian Academy.

- Activities which violate an individual's right to privacy.
- Access to materials, information, or files of another individual or organization without permission
- Any illegal activity
- Violation of copyright laws and software licensing agreements
- Spread of computer viruses
- Deliberate attempts to vandalize, damage, disable, or disrupt the property of OCA, another individual, organization, or the network
- Efforts to locate, receive, transmit, store or print files or messages that are profane and/or which are pornographic in nature
- Use of language that is offensive, obscene, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or degrading to others
- Use for commercial activities, product advertisement or political lobbying
- Unauthorized access to the Oklahoma Christian Academy Local Area Network
- Use of personal disks on the school network without approval of the teacher in charge
- Posting of information that could cause damage or a danger of disruption
- Personal attacks, including prejudicial or discriminatory remarks
- Harassment of another person
- Posting of private, false, or defamatory information about a person or organization
- Sharing of personal addresses and phone numbers with strangers on the Internet
- Re-posting of private information without permission of the person who sent the message
- Use of "non-educational" chat rooms or instant messaging services
- Disclosure, use of dissemination of personally identifiable information

#### **Consequences for Misuse:**

Any attempt to violate these guidelines for use of technology, the network, or the Internet, may result in suspension