



**Confidential English Recommendation Form (Required for grades 6th - 12th)**

Name of Student \_\_\_\_\_ Candidate for Grade \_\_\_\_\_

**Parent or Guardian**

Please write your child's name in the space above. Read and sign the following before giving this form to your child's teacher.

I understand that the information furnished by the reference named below is confidential and will become the property of Oklahoma Christian Academy. Furthermore, I waive all rights to examine the responses given.

\_\_\_\_\_  
**Signature of Parent or Guardian**

**English Teacher**

Thank you for your time and care in completing this recommendation for the student named above. Your observations are held in complete confidence. Please check the appropriate boxes and include comments if you wish. Return the completed form directly to OCA by fax 405-844-6884 or mail (fax is preferred), **Attention: Admissions.** Admission decision cannot be made until student files are complete.

**General Academic Ability**

Superior     High Average     Average     Below Average

**Academic Skills**

	Usually	Frequently	Sometimes	Seldom
Listens to and follows teacher's directions				
Is attentive to group discussions/activities				
Contributes appropriately to group discussions/activities				
Demonstrates ability to work independently				
Asks for help when necessary				
Perseveres in spite of difficulty				
Works cooperatively				
Enjoys new challenges				

**Communication Skills**

	Excellent	Good	Fair	Poor
Clarity of writing style				
Ability to communicate ideas verbally				
Grammar/mechanics skills				
Reading rate and fluency				
Knowledge and use of vocabulary				
Organization and study habits				

## Behavioral Attributes

	Usually	Frequently	Sometimes	Seldom
Responds positively to constructive criticism				
Establishes friendships easily				
Is comfortable in a group				
Is respected by faculty				
Is respected by peers				
Respects others				
Demonstrates self-control				
Demonstrates appropriate behavior				
Exhibits emotional maturity				
Demonstrates appropriate energy level				
Demonstrates integrity and honesty				

Is student habitually tardy or absent?  Yes  No If yes, please elaborate: \_\_\_\_\_

Has the student been disciplined for a severe infraction?  Yes  No

Please describe any special teaching or testing accommodations/modifications that have been provided for this student: \_\_\_\_\_

Are parents supportive of school policies?  Yes  No

Are parents responsive to school's suggestions?  Yes  No

If "No" to either please explain: \_\_\_\_\_

In your opinion, please check the most appropriate course and level placement for this student next year.  
Course:

Regular College Prep English     Accelerated College Prep English     AP College Prep English

**Please check one:**

Highly recommend     Recommend     Recommend with reservation     Do not recommend

If this answer is "Do not recommend" or "Recommend with reservation", please explain:

If you have additional information that will be helpful in evaluating the student's application, please comment here: \_\_\_\_\_

Teacher's Name: \_\_\_\_\_ Subject taught student: \_\_\_\_\_

Name of School: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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